

**CITY OF INGLESIDE
MINUTES
REGULAR CITY COUNCIL MEETING
SEPTEMBER 13, 2016**

1. Call meeting to order

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Bill Underbrink, Oscar Adame, Dennis Knippa, Steve Diehl, and John Schack. Staff present: Acting City Manager Florencio Pena, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 20 guests.

2. Roll Call

3. Invocation

4. Pledge of Allegiance

5. Presentations from the Audience

Mrs. Sue Coleman notified everyone that in front of her house of 2081 Tiner Lane, there is an aluminum can recycling container. All proceeds go to the Last Chance Rescue organization. She also requested that a new Animal Control facility be built because the old facility does not meet minimum standards.

6. Consideration and action of a request by Ingleside Independent School District to use Live Oak Park for a District Cross Country Meet on October 19 and 20, 2016.

Parks and Events Coordinator Mariana Garcia stated that the IISD Coach could not be here tonight because he is currently at another School event in Sinton. The staff has no concern with this route and City Staff typically mark the trail for the School District. Set up takes place on October 19 and the event is October 20th.

Council Member Adame made a motion to approve the request by Ingleside Independent School District to use Live Oak Park for a District Cross Country Meet on October 19 and 20, 2016; and was seconded by Council Member Underbrink. The motion was approved unanimously.

7. Consideration and action of a request by the Ingleside Chamber of Commerce to have a Carnival at N.O. Simmons Park from September 29, 2016 through October 2, 2016.

Ingleside Chamber of Commerce President Jane Gimler stated that since there were no other events in Ingleside that evening, they felt it might be a good opportunity to bring in an event for the public to enjoy. This will be a smaller than usual event and only have about six or seven large rides with all the usual games.

There were questions regarding the location, the electricity needed, the parking, security, and traffic control. It was suggested by the staff the event be held on the West side of the drainage ditch running through N.O. Simmons Park in order to not infringe on the Soccer League and Little Cheerleading events. The carnival uses generators for their rides and only needs electricity for the main office area. The Chamber would work with the Police Department regarding the parking, security, and traffic control concerns.

Council Member Diehl made a motion authorizing the request by the Ingleside Chamber of Commerce to have a Carnival at N.O. Simmons Park from September 29, 2016 through October 2, 2016 with stipulation that the Chamber works with the Parks Department and the Police Department to work out the location, parking, security, and traffic issues along with the authorization that if needed, Avenue J could be temporarily closed; and was seconded by Council Member Schack. The motion was approved unanimously.

8. Consideration and action appointing an Alternate Representative for the City of Ingleside to the San Patricio County Economic Development Corporation Board.

Acting City Manager Florencio Pena stated that SPEDC stated a second person could be allowed to attend the Board of Director Meeting if the first person cannot attend; however, the second individual will not be a voting member of the Board of Directors. It was also noted that SPEDC does not have any residency requirements, so even if this second individual does not live in the Ingleside city limits, it is not an issue with SPEDC.

Council Member Knippa made a motion to appoint Patrick King as the Alternate Representative for the City of Ingleside to the San Patricio County Economic Development Corporation Board; and was seconded by Council Member Tucker. The motion was approved unanimously.

9. Consideration and action authorizing the Mayor to enter into a contract with Chris Hartung Consulting to provide a search for a permanent City Manager placement with a total cost not to exceed \$20,000, excluding travel expenses for potential candidates.

Mr. Chris Hartung stated that Ingleside has a great story to tell with all of the economic growth happening in and around the city limits. At this point he would like to meet with each Council Member 1:1 along with other staff or individuals the Council directs him to. He will produce a draft profile to be emailed to Council for review. The brochures will be provided to individuals at the TML Annual Conference in October and various other locations he typically attends and posts notices. Mr. Hartung will screen the applications based upon the information provided by the Council Members and narrow the list to about four or five candidates. Then the Council can pick the two or three individuals they want to interview. The contract (not to exceed \$20,000) will include everything expect the expenses of the interviewees.

Council Member Diehl made a motion authorizing the Mayor to enter into a contract with Chris Hartung Consulting to provide a search for a permanent City Manager placement with a total cost not to exceed \$20,000, excluding travel expenses for potential candidates; and was seconded by Council Member Adame. The motion was approved unanimously.

Finance Director Paul Baen requested action regarding the funding source to be from Council Reserve.

Council Member Diehl asked if he could amend his motion to include that and Acting City Manager Florencio Pena stated we cannot amend after the vote is taken.

10. Consideration and action of Ordinance amending the FY 2015/16 Annual Budget by establishing Fund 31 – Street Reconstruction Fund and appropriating and transferring \$500,000.00 of the existing surplus in Fund 51 - Utility Capital Improvements Fund into Fund 31 - Street Reconstruction Fund. The purpose of the Street Reconstruction Fund is to fund the rebuilding of existing city streets. (Budget Amendment 2016-002) (Single Reading)

Acting City Manager Florencio Pena explained this is being done at the council's request to create the Street Reconstruction Fund to consist of \$500,000 coming from the Utility Capital Improvements Fund for the FY 15/16 budget year. With the approval of the FY 16/17, there will be another \$100,000 added to that fund.

Council Member Underbrink made a motion to approve Ordinance # 2016-20 amending the FY 2015/16 Annual Budget by establishing Fund 31 – Street Reconstruction Fund and appropriating and transferring \$500,000.00 of the existing surplus in Fund 51 - Utility Capital Improvements Fund into Fund 31 - Street Reconstruction Fund. The purpose of the Street Reconstruction Fund is to fund the rebuilding of existing city streets; and was seconded by Council Member Diehl. The motion was approved unanimously.

- 11. Consideration and action of an Ordinance adopting the Annual Budget for the City of Ingleside, Texas for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017; estimating the revenue for said Fiscal Year; appropriating for the purposes stated, the sums set forth in said Budget; and directing the City Manager to make necessary entries upon the books and accounts of the City to show the appropriations and allocations herein provided. (Single Reading)**

Council Member Schack made a motion to change the Fire Department Line Item # 207 to be renamed as Emergency Contingency Fund and funded with \$2,000. This will allow them some small cash to provide trashcans, water, paper products, etc. during emergency events. The motion was seconded by Council Member Diehl and approved unanimously.

Council Member Schack made a motion to approve Ordinance # 2016-21 adopting the Annual Budget for the City of Ingleside, Texas for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017; estimating the revenue for said Fiscal Year; appropriating for the purposes stated, the sums set forth in said Budget; and directing the City Manager to make necessary entries upon the books and accounts of the City to show the appropriations and allocations herein provided (with the change noted above); and was seconded by Council Member Adame. The motion was approved unanimously.

- 12. Consideration and action of an Ordinance providing for the levy of taxes for the year 2016 on all real and personal property within the Corporate Limits of the City of Ingleside, Texas; and appropriating monies for the payment of expenditures for the maintenance and upkeep of the City of Ingleside, and for other purposes. (Single Reading)**

Council Member Diehl made a motion to approve the increase of the property tax rate by the adoption of a tax rate of \$0.6025, which is effectively a 16.16% increase in the tax rate; and was seconded by Council Member Schack. The motion was approved unanimously.

Council Member Diehl made a motion to approve Ordinance # 2016-22 providing for the levy of taxes for the year 2016 on all real and personal property within the Corporate Limits of the City of Ingleside, Texas; and appropriating monies for the payment of expenditures for the maintenance and upkeep of the City of Ingleside, and for other purposes; and was seconded by Council Member Schack. The motion was approved unanimously.

- 13. Consideration and action approving additional sidewalks for the Existing Unit Based Contract with Gourley Construction. This is part of the 2015 Bond Program. Identification of additional sidewalk locations are needed to use the balance of the contract amount. The construction cost to date for previously approved sidewalks is \$208,310. Additional sidewalks, consisting of 740 linear feet along Filberto Villa, will cost approximately \$46,000 and result in total construction costs of \$254,310.**

Acting City Manager Florencio Pena explained that additional sidewalk areas needed to be identified in order to finish this contract. Council Member Underbrink stated he thought all bond projects were cancelled pending approval of the drainage projects. Mr. Pena stated that the Sidewalk project was \$299,000. To date, only \$208,310 has been spent. The proposal before the City Council was to spend an additional \$46,000.

Council Member Underbrink made a motion to table this agenda item until a review of the previous minutes and attachments can be provided. The motion died for a lack of a second.

Council Member Tucker made a motion to approve the additional sidewalks along Filiberto Villa Drive from Waco to Mustang consisting of 740 linear feet and costing approximately \$46,000; and was seconded by Council Member Adame.

Council Member Schack questioned why we would build a sidewalk along this area if we don't know what we are doing with the property in the future. The current Little League fields may not be there much longer and we do not know what we will be doing with this property.

Council Member Tucker withdrew his motion.

Council member Schack made a motion to table this agenda item in order for the staff to bring back additional information regarding the areas (1) Avenue B from Waco to Amarillo Street, and (2) 4th Street from Big Oak to Avenue K; and was seconded by Council Member Diehl. The motion was approved unanimously.

- 14. Consideration and Action Amending the FY 2015-16 Budget by transferring \$70,000 from the Utility Fund Capital Surplus to a Project within the Utility Fund to Purchase a Pot Hole Patcher for Public Works. This item was originally proposed to be included in the FY 2016-17 Budget, however, the availability of surplus funds in the current year budget and the need to begin patching streets using this revised method is recommended. (Budget Amendment 2016-003).**

Acting City Manager Florencio Pena explained that he wanted to amend this Ordinance to be \$75,000 to allow for freight and training expenses.

Council Member Underbrink made a motion to approve Ordinance # 2016-23 amending the FY 2015-16 Budget by transferring \$75,000 from the Utility Fund Capital Surplus to a Project within the Utility Fund to Purchase a Pot Hole Patcher for Public Works; and was seconded by Council Member Diehl. The motion was approved unanimously.

- 15. Consideration and action authorizing the City Manager to execute a contract in the amount of \$68,850 plus freight utilizing the Buy Board 15 Cooperative Purchasing Program to Cimline Pavement Maintenance Group (CMPG) for a DuraPatcher. Funds are available in the Utility Capital Fund.**

Council Member Diehl made a motion authorizing the City Manager to execute a contract in the amount of \$68,850 plus freight utilizing the Buy Board 15 Cooperative Purchasing Program to Cimline Pavement Maintenance Group (CMPG) for a DuraPatcher; and was seconded by Council Member Knippa. The motion was approved unanimously.

- 16. Consideration and action of a Resolution to amend Chapter 46: Solid Waste Fees as set forth in Appendix "A" Fee Schedule for solid waste services. Republic Services has notified the City that the rate for solid waste fees will be increasing by 1.64%, effective October 1, 2016. For the typical residential user, this is an increase of \$0.25/month (\$19.89 to \$20.14).**

Council Member Underbrink made a motion to approve Resolution # 2016-13 to amend Chapter 46: Solid Waste Fees as set forth in Appendix "A" Fee Schedule for solid waste services; and was seconded by Council Member Knippa. The motion was approved unanimously.

- 17. Consideration and action of a Resolution ordering the preparation of a Service Plan and setting or authorizing the setting of Public Hearings to consider annexation of the area identified as follows: the 284.56 acres of land, including all projections, attachments and extension therefrom, such as bulkheads, docks, piers and wharves, which constitutes Ingleside Industrial District Nos. 9, 10, and 11 and which is the subject of Industrial District Agreement Nos. 9, 10, and 11 by and between the City and Occidental Chemical Corporation, Dupont, and Air Liquide.**

Acting City Manager Florencio Pena stated this is the Resolution to begin the process and set the timelines for the Annexation process.

Council Member Diehl made a motion to approve Resolution # 2016-14 ordering the preparation of a Service Plan and setting or authorizing the setting of Public Hearings to consider annexation of the area identified as follows: the 284.56 acres of land, including all projections, attachments and extension therefrom, such as bulkheads, docks, piers and wharves, which constitutes Ingleside Industrial District Nos. 9, 10, and 11 and which is the subject of Industrial District Agreement Nos. 9, 10, and 11 by and between the City and Occidental Chemical Corporation, Dupont, and Air Liquide; and was seconded by Council Member Schack. The motion was approved unanimously.

18. Staff Reports

Acting City Manager Florencio Pena reminded the Council to RSVP if they will be attending the Chamber of Commerce Annual Event scheduled for Saturday, September 24, 2016. The SPEDC Annual Event is scheduled for Tuesday, October 25, 2016 which is a Regular City Council Meeting.

19. Requests from Council Members

Council Member Underbrink requested a regular update regarding the various on going projects.

Council Member Adame questioned where the staff and engineers are with regards to the Lovers Lane drainage project.

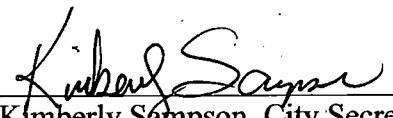
Council Member Diehl requested the staff to look into the feasibility and possible funding sources for a new Animal Control facility; requested an opinion from the Human Resources department regarding the Organization Overview, Policy and Procedures and other items we are looking at for the \$50,000 in the Capital Improvements; a review of the Rental Agreements of area facilities with regard to the rental rates for citizens within Ingleside vs. outside of Ingleside; a report regarding all engineering contracts; he asked that staff look into attending the annual ICSC event for economic development purposes; and he asked what the survey sticks along Tiner Lane and the T-35 painted in the roadways.

Council Member Knippa requested to know the amount of money spent on the Humble Center over the last four years, and to see if we can ask the drainage district representative to attend a future council meeting to talk with about unfinished maintenance within our city limits.

20. Adjourn

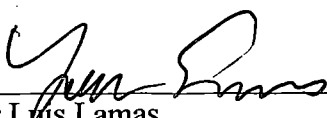
There being no further business, the meeting was adjourned at 8:04 p.m.

ATTEST:



 Kimberly Sampson, City Secretary

APPROVED:



 Mayor Luis Lamas