



*The City of Ingleside, Texas
is seeking an experienced Civil Engineer to
be the Director of Infrastructure Services.*



The City of Ingleside, Texas is located in San Patricio County in the beautiful Coastal Bend area. Ingleside is a residential suburb of Corpus Christi (18 miles northeast) and has a growing petrochemical industrial base. The area that is currently the City of Ingleside was settled by Europeans in the 1850's. Like many Texas cities, ranching and farming were the major economic activities initially. During the later years of the 19th century, fishing became an important economic factor. Industry began to see the area as a prime location in the early 20th century and a residential community began to emerge. Ingleside was the home of the U.S. Navy Homeport from 1988 to 2010. The City of Ingleside was originally incorporated in 1951. The City has a current estimated population of 10,134.

Recently, Ingleside and San Patricio County have experienced a major impact from developments related to the Eagle Ford Shale. The area continues to benefit from the economic stimulus generated by Eagle Ford Shale production, primarily in the refining and maritime sectors. The Port has seen an increase in outbound ships and has added to the number and capacity of its wet docks, indications that the county plays an important role in keeping the energy business moving. LNG is an emerging industry as well. There is currently underway or planned over \$85 billion of construction in the Coastal Bend region, much of which will have some impact on Ingleside.

With its location in the Coastal Bend area adjacent to Corpus Christi, Rockport and Port Aransas, Ingleside offers a truly unique small town environment with the added attractions of the amenities of a major metropolitan area. Residents and visitors can take advantage of a number of parks in the City including the N.O. Simmons Skate Park with its state of the art skate bowl and other facilities. Live Oak Park with over 90 acres of area, is home to two 18-hole disc golf courses which have been described as the most challenging in the state, nature trails, and a pond which is home to many local and migrating birds. Opportunities abound for bird watching at this park which is located on the Greater Texas Coastal Birding Trail and at Whitney Lake.

Within a short drive of Ingleside are the beaches of the Padre Island National Seashore and Port Aransas and a wide variety of water sports. Other regional attractions include the Texas State Aquarium and the USS Lexington Museum in Corpus Christi. Minor league baseball is available at the ballpark home of the Corpus Christi Hooks. There are also a number of art and cultural museums in the area. Residents can also take advantage of

six colleges and universities within reasonable driving distance. The Ingleside Independent School District motto is “Working together as the District of Choice.” The district provides quality education to a diverse student population. IISD is rated as “Recognized” by the Texas Education agency. Residents are also served by a number of quality medical facilities in Portland, Aransas Pass and Corpus Christi.

Governance: The City of Ingleside operates under a Home Rule Charter adopted in 1995 as a Council/Manager form of government. The City Council appoints a City Manager who is responsible to the City Council for administration of all affairs of the City. The current City Manager, Melissa Byrne Vossmer, was appointed in February, 2017.

The Position: This is a newly created position. It reports to the City Manager and at this time, has no supervisory responsibilities. This position will require the following knowledge, skills, and abilities. (1) Knowledge to perform all calculations for design, computer programs, utilizing specifications and setting standards. (2) Prepares plans and reviews engineering plans submitted by others for new development. (3) Works with others to accomplish the project management goal of surveying, designing, planning and specification preparation. (4) Supervises contractors, prepares payments and performs final inspection for project finalization. (5) Reviews plats in compliance with all City Codes and to Subdivisions Ordinance. Communicate with owners’ engineers and forward comments to them on engineering matters. (6) Attends the Planning Commission meetings and City Council meetings to provide explanation of engineering issues.



Personal Qualities: In reviewing the requirements of this position, a common concern for the new City Manager is the strength of the candidate's leadership qualities and his/her project management skills. The Director of Infrastructure Services must have the ability to evaluate programs and projects to prepare the organization for the planned infrastructure capital program and the potential growth in the industrial, commercial and residential areas. He or she should have the ability to build coalitions to accomplish the vision of the City Council, taking care to build consensus that is derived by consideration of all input. The Director of Infrastructure Services should have the ability to professionally interact and build positive relationships with the community as well as business and industrial leaders and officials of other government agencies.



The Director of Infrastructure Services should also have the following additional characteristics:

- A proven record as a team player who applies personal ethics that reflect honesty and integrity in all relationships to provide an example to staff and citizens alike.
- The ability to see the “big picture” and anticipate the future impact of decisions.
- Strong organizational skills with a reputation as a creative problem solver.
- A demonstrated ability to implement ideas by recognizing and involving stakeholders in decision-making as appropriate.
- A reputation for being a good listener who is approachable and has an ability to communicate successfully.
- A track record of applying policy in a fair and consistent manner.



Initial Priorities: The City Manager will expect the new Director of Infrastructure Services to give priority to the following issues.

Development of a Capital Improvement Program - Previous and forecasted increases in the City's assessed valuations have allowed the City Council to plan for the financing of capital improvements over the next three years. The City issued \$7 million in Certificates of Obligation in 2015, \$6.5 million which has not been allocated to specific projects, and plans to issue an additional \$11 million in COs over the next two years. The City Manager will expect the new Director of

Infrastructure Services to help lead an effort to develop a formal capital improvement plan to identify and plan for the expenditure of these funds.

Planning for Expansion of the Waste Water Treatment Plant - Due to the growth of the City, the current waste water treatment plant is approaching capacity. The new Director of Infrastructure Services will be expected to oversee the analysis of the City's future needs in this area and the development of a plan to provide the needed capacity as well as oversight of construction.

Status Reports for City Council - The City Manager will expect the Director of Infrastructure Services to establish regular project status reporting to City Council. With the number of projects planned or underway including capital improvements projects, the Council will expect regular reports to keep them apprised as to the status of these activities.



Minimum Qualifications: The City of Ingleside has the following requirements for the Director of Infrastructure Services. (1) Registered as a Professional Civil Engineer in the State of Texas. (2) Minimum five years of civil engineering experience, some of which with a municipality is desired. (3) Valid Texas Class "C" Driver's License. (4) Must pass drug screen.

Compensation: The starting salary is open and will depend upon background and qualifications of the successful candidate. The city benefits package includes medical, dental, vision, and life insurance. The City participates in the Texas Municipal Retirement System. The City provides sick leave, vacation and holidays.

To Apply: Candidate's must be able to pass a background investigation and will be required to submit to a physical and drug screen. Resumes with cover letter and references may be submitted to Anna Kucera, Human Resource, 2671 San Angelo Street, P.O. Drawer 400, Ingleside, TX 78362, telephone 361-776-2517, or email at HumanResources@inglesidetxt.gov. Resumes will be accepted until the position is filled.

The City of Ingleside does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, in employment or the provision of services and encourages anyone interested in this position to apply.

Ingleside desires diversity at all levels of its workforce!

