

**CITY OF INGLESIDE  
MINUTES  
REGULAR CITY COUNCIL MEETING  
JULY 11, 2017**

**1. Call meeting to order**

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Bill Underbrink, Oscar Adame, Dennis Knippa, Ronnie Parker, John Schack. Staff present: City Manager Melissa Byrne Vossmer, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 35 guests.

**2. Roll Call**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Citizen Comments**

Mr. Richard Gonzales invited everyone to attend a Breakfast with the Mayors of Ingleside and Aransas Pass to be held on July 27, 2017 at 10:00 a.m. at the Ingleside VFW.

Mr. Howard Upton of 1380 6<sup>th</sup> Street stated that he feels Diamond Services sand blasting company is conducting business against the City Zoning and TCEQ regulations. He has notified the Code Enforcement department and TCEQ and provided the Council a MSDS pamphlet for Sand. Mr. Upton noted that TCEQ did come out earlier today to review the Diamond Services permits and conducting some testing, which those results are not available yet. Parts of his property (shop/storage) are receiving lots of dust from this process. The company does have a net up, but it has large gaps that particles are getting through and onto his property.

**Presentations:**

**6. Presentation by Combat Veterans Motorcycle Association Chapter 23-8 in appreciation to the Police Department for their support in providing escort and traffic control for a funeral procession for one of their Chapters members in April 2017.**

Combat Veterans Motorcycle Association Chapter 23-8 Chapter President Richard Bell stated the goal of their organization is to help veterans with various things and especially to recognize them and the families upon their passing. During a recent event the group was gathered the night before a funeral to organize what all was needed. It became apparent the individual was very loved and appreciated by a large community and we needed help. The following morning, the morning of the funeral, we called the Ingleside Police Department and asked for assistance with traffic through Ingleside. The Police Department not only came to our aid immediately and through Ingleside, but also assisted us in getting to the veterans final resting place. This was above and beyond what was asked of them on such a short notice and we would like to recognize them. A plaque of appreciation was presented to Ingleside Police Sergeant Dan Bender as a representative of the entire Police Department.

**Public Hearings:**

N/A

**Action Items:**

**7. Discussion, consideration, and action of the Council's FY 2017-2018 Strategies, Objectives, and Action Plan.**

City Manager Melissa Byrne Vossmer stated that following the May 20, 2017 Strategic Planning Session with the City Council, the staff have had two different planning meetings to address all of the items the City Council suggested. Here to present those findings is presenter Ron Cox.

Mr. Cox stated this has been a very positive process and went over the steps taken to help the Council set goals and the Staff to help put cost estimates and timelines to those goals. Not the Council needs to review these items as you go through the budget process and decide which projects will be moved forward with and which will have to be put off until another budget year.

Mayor Lamas said this was a great process to voice all of our thoughts and ideas for the future of the City. Mrs. Vossmer agreed this was a large step for the Council and the Staff. She suggested the Council not get caught up on the cost estimates of these items but rather focus on the prioritization of what you as a Council want to accomplish in what order. This can be reassessed annually as funding and other things occur within the community. The Council needs to prioritize and the staff will find the funds to accomplish.

Council Member Underbrink made a motion to adopt the FY 2017-2018 Strategies, Objectives, and Action Plan as presented and was seconded by Mayor Lamas. The motion was approved unanimously.

Council Member Underbrink acknowledged that we can financially support all of these ideas, but we do support the staff's work and will try to prioritize in the budget process.

**8. Discussion, consideration, and action to direct staff to include driveway approaches in the Miscellaneous Street Program.**

Naismith/Hanson Engineering Representative Gabriel Ortiz explained there are four driveway crossings in question (three on Avenue B and one on First Street).

Council Member Parker questioned the price of \$10.50/sf and it was noted that this was the lowest bid received when the project was started last year. Mayor Lamas questioned where the additional funds would come from and Finance Director Paul Baen agreed there were sufficient funds in the City Council Reserve funds.

Another concern was whether there is sufficient ROW/Easements to connect the sidewalks to the driveways. Mayor Lamas and Council Member Parker agreed that the sidewalk cannot extend onto private property.

Council Member Underbrink made a motion to include the driveway approaches in the Miscellaneous Street Program with the funds coming from the City Council Reserve Funds for up to \$14,700; and was seconded by Mayor Lamas. The motion was approved unanimously.

**9. Discussion, consideration, and action to approve budget amendment of \$8,019.42 for Latchkey program from Council Reserves.**

Parks and Facilities Manager Mariana Garcia explained the site review for the proposed Latchkey program is scheduled for this Thursday. If approved, they will be licensed for up to 88 students from grades Kindergarten through 4<sup>th</sup> grade. It provides snack, crafts, structured games, and study time. We are also looking into working with the Texas Workforce Commission for them to help pay for needy families.

City Manager Melissa Byrne Vossmer stated this would prefund this program to get started even though most of the expected revenues will not be coming into the General Fund until FY 17/18.

Council Member Parker made a motion to approve the budget amendment of \$8,019.42 for Latchkey program from Council Reserves and was seconded by Council Member Adame. The motion was approved unanimously.

**10. Discussion, consideration and action regarding an agreement by and between the City of Ingelside and Bureau Veritas (BVNA) so that BVNA may be utilized by staff to perform inspections on building projects during times of the Building Inspectors absence due to illness, vacation, or training.**

City Manager Melissa Byrne Vossmer explained that since smaller cities can't have multiple building inspectors, they frequently contract with agencies such as BVNA to assist when the one building inspector is out of the office for training, vacation, or illness. This keeps the developers on track with their schedules and keeps the building department from getting behind.

Mayor Lamas questioned if there is conflict between what the inspectors. Interim Building Official Carey Dietrich stated this shouldn't occur with all inspectors using the same current building codes, but if there is an issue, the City's Building Official is ultimately responsible and thereby the City's Building Official's interpretation is the ultimate opinion.

Council Member Schack made a motion authorizing the staff to enter into an agreement by and between the City of Ingelside and Bureau Veritas (BVNA) so that BVNA may be utilized by staff to perform inspections on building projects during times of the Building Inspectors absence due to illness, vacation, or training; and was seconded by Council Member Parker. The motion was approved unanimously.

**11. Discussion, consideration and action regarding the City of Ingleside's nomination to serve on the TML MultiState IEBP Board of Trustees for Region 11.**

City Secretary Kimberly Sampson requested the City Council's support in seeking a nomination with the TML MultiState IEBP Board of Trustees for Region 11.

Council Member Parker made a motion to nominate City Secretary Kimberly Sampson for the TML MultiState IEBP Board of Trustees for Region 11; and was seconded by Council Member Knippa. The motion was approved unanimously.

**Work Sessions:**

N/A

**Executive Session:**

**12. The City Council may hold a closed executive session pursuant to Texas Government Code Section 551.071 for consultation with Attorney and Section 551.074 to discuss personnel. Discussion, consideration, and action regarding a contract between the City of Ingleside and the Texas First Group for an Interim Professional Services Agreement.**

Mayor Lamas recessed the Regular Meeting to Open the Closed Executive Session at 7:40 p.m.

Mayor Lamas closed the Executive Session and re-opened the regular meeting at 8:00 p.m.

Council Member Adame made a motion authorizing a contract between the City of Ingleside and the Texas First Group for an Interim Professional Services Agreement for the hiring of a Police Chief with the funds coming from Council Reserve; and was seconded by Council Member Underbrink. The motion was approved unanimously.

### 13. Staff Reports

City Manager Melissa Byrne Vossmer asked the Finance/Investment Committee to check their calendars and let her know when they can meet. She also asked that the Council Members wanting to attend the TML Annual Conference scheduled for October 4-6, 2017 notify the City Secretary no later than Monday, July 17<sup>th</sup> because the hotels lottery is early Tuesday, July 18<sup>th</sup>.

### 14. Requests from Council Members

Council Member Underbrink requested a future agenda item regarding the issue Mr. Upton brought forward during the Public Comments.

Council Member Tucker requested the staff's report from the ICSC Vegas event be forwarded to the Council.

Council Member Knippa requested a future agenda workshop item to discuss a possible 75/25 ratio for Single Family/Multi-Family areas.

Council Member Parker questioned if HEB has been approached recently to expand their store. City Manager Melissa Byrne Vossmer stated she has reached out to one of her contacts since coming to Ingleside, but she will attempt again. It was suggested that the staff attempt to get a meeting with the HEB Speaker that will be attending the SPEDC Annual Banquet.

Mayor Lamas questioned if the Department Managers would be presenting their budgets to the Council this year. After much discussion, it was decided that the Managers would be present to allow for Council interaction; however, the City Manager and Finance Director will be presenting the budget.

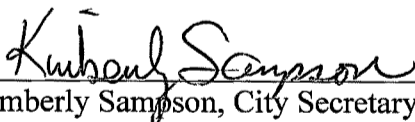
Council Member Parker requested that the cost of parts and labor be considered to see if it would be feasible to hire an in-house mechanic. Finance Director Paul Baen stated that the Public Works Secretary has been tracking for the past year and that will be part of the justification during the budget process.

Council Member Knippa requested a future agenda item to discuss that no new repairs be made to the Humble Center, but emergency/safety repairs only.

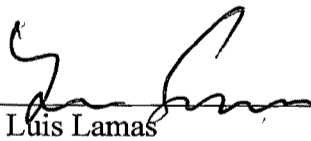
### 15. Adjourn

There being no further business, the meeting was adjourned at 8:18 p.m.

**ATTEST:**

  
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 Kimberly Sampson, City Secretary

**APPROVED:**

  
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 Mayor Luis Lamas