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**APPLICATION FOR SPECIAL PERMIT**

**Permit #:** \_\_\_\_\_

TO THE PLANNING AND ZONING COMMISSION AND THE CITY COUNCIL, CITY OF INGLESIDE, TEXAS:

APPLICANT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Cell Phone No.: \_\_\_\_\_

Owner of Property (if different): \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY TO BE PLATTED:

Lot: \_\_\_\_\_ Blk: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Number of Acres: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Reason for Request:

\_\_\_\_\_  
 \_\_\_\_\_

**ATTACH:**

- (1) A letter describing all processes and activities involved with the proposed uses.
- (2) A SITE PLAN drawn to scale with the following information:
  - a. Proposed use of property and all improvements thereon
  - b. New Construction proposed
  - c. Off-street parking (if applicable)
  - d. Landscaping
  - e. Open Space (if applicable)
  - f. Public street ingress & egress (if applicable)
  - g. Sidewalk, alleys, driveways, and streets (if applicable)

*NOTE: For properties not in a recorded subdivision, submit a copy of a current survey or plat showing the properties proposed to be changed, a complete legal field note description.*

I CERTIFY THAT THE ABOVE ANSWERS ARE TRUE AND CORRECT. I ALSO CERTIFY THAT I UNDERSTAND THAT ATTENDANCE IS MANDATORY, EITHER BY MYSELF OR A REPRESENTATIVE, AT ALL PUBLIC HEARINGS, BOTH PLANNING AND ZONING AND THE CITY COUNCIL, FOR THIS REQUEST TO BE CONSIDERED. I ALSO UNDERSTAND THAT FAILURE TO ATTEND WILL RESULT IN TERMINATION OF PROCESS AND RE-APPLICATION WILL BE REQUIRED.

Planning & Zoning Public Hearing: \_\_\_\_\_

Time: 6:00p.m.

City Council Public Hearing: \_\_\_\_\_

Time: 6:30p.m.

2<sup>nd</sup> Reading before City Council: \_\_\_\_\_

Time: 6:30p.m.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by the Building Department on \_\_\_\_\_ By: \_\_\_\_\_