



City of Ingleside
Regular City Council Meeting
City Council Chambers
2671 San Angelo Drive
Ingleside, Texas 78362

AGENDA
May 13, 2020, 6:30 P.M.

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. CITIZEN COMMENTS AND ANNOUNCEMENTS**
- 4. PRESENTATIONS**
- 5. APPROVAL OF MINUTES**
 - a) Review and consideration of minutes from the April 22, 2020, regular meeting. ([Attach](#))
 - b) Review and consideration of minutes from the May 4, 2020, special meeting. ([Attach](#))
- 6. CONSENT AGENDA**
- 7. PUBLIC HEARINGS**
 - a) Request for Zoning Change; R-1 (Single Family Residential) to I (Industrial): Approximately 10.33 acres of land that is situated at 4015 State Highway 361, Ingleside, Texas 78362. The legal description is part of land located in T. T. Williamson Survey, abstracts 292 and 293 located in San Patricio County. ([Attach](#))
 - b) Request to replat LT 13 & NE 2.0 FT of LT 14 BLK 17. J.F. Houghton Subdivision to LT 13R BLK 17, J.F. Houghton Subdivision, known as 2735 Beaumont, City of Ingleside, San Patricio County. ([Attach](#))
 - c) Request to replat S ½ LT 24 Garden Oaks Subdivision Unit 2 to LT 24A Garden Oaks Subdivision Unit 2, known as 3062 Hackberry, Ingleside, Texas 78362. ([Attach](#))
- 8. RESOLUTIONS, ORDINANCES, AND ACTION ITEMS**
 - a) Discuss, consider, and take action on Ordinance 2020-20, to rezone the R-1 (Single Family Residential) to I (Industrial). Approximately 10.33 acres of land that is situated at 4015 State Highway 361, Ingleside, Texas, 78362. The legal description is part of land located in T. T. Williamson Survey, abstracts 292 and 293 located in San Patricio County. (First Reading) ([Attach](#))
 - b) Discuss, consider, and take action on the Salary Summary Report. ([Attach](#))
 - c) Discuss, consider, and take action on Ordinance 2020-21, to adopt job descriptions. ([Attach](#))
 - d) Discuss, consider, and take action on Ordinance 2020-22, to adopt Salary Schedule. ([Attach](#))
 - e) Discuss, consider, and take action on Ordinance 2020-23, to re-appropriate the 2019/2020 General and Utility Fund Budget to allocate the Compensation Plan Implementation to the appropriate City Departments. ([Attach](#))
 - f) Discuss, consider, and take action on Resolution 2020-28, Avenue A – Construction Award Recommendation. ([Attach](#))
 - g) Discuss, consider, and take action on Resolution 2020-29, Avenue A – Hanson Contract Amendment 1. ([Attach](#))
 - h) Discuss, consider, and take action on Resolution 2020-30, Property Insurance Renewal. ([Attach](#))

9. EXECUTIVE SESSION

- a) None scheduled.

All items on the agenda are for possible discussion and/or action. The Ingleside City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073(Deliberations about gifts and donations); 551.074(Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations).

10. STAFF UPDATES

- a) Finance expenditures over \$3,000 dollars. ([Attach](#))
- b) Project Status Report. ([Attach](#))

11. COUNCIL REQUESTS

12. ADJOURN

I certify that a copy of the May 13, 2020, agenda of items to be considered by the Ingleside City Council was posted and could be seen on the City Hall Bulletin board on the 8th day of May, 2020, at 6:00 p.m. and remained posted continuously for at least 72 hours proceeding the scheduled time of the meeting. I further certify that the following News Media were properly notified of the above stated meeting: Ingleside Index.

Sarah Wardinsky, City Secretary

The meeting facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361.776.2517 for further information.

Ingleside City Council Regular Meeting Agenda May 13, 2020, 6:30 PM

1. CALL TO ORDER AND ROLL CALL.

The Mayor or presiding officer will call the meeting to order. The City Secretary shall call the roll to determine present Council members.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

All present are asked to stand and remove head covers during the invocation and Pledge of Allegiance.

3. CITIZEN COMMENTS AND ANNOUNCEMENTS.

At this time, comments will be taken from the audience on any subject matter. To address the Council, please sign the form located on the table in the back of the room and deliver to the City Secretary before the meeting begins. Limit comments to three (3) minutes. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the Mayor to terminate the offender's time to speak.

4. PRESENTATIONS

a) None Scheduled.

5. APPROVAL OF MINUTES

- a.) Review and consideration of minutes from the April 22, 2020, regular meeting. The attached, draft Minutes are presented for Mayor and City Council review. The Mayor or Council may ask to amend, add, or delete items. A **MOTION** is appropriate after any changes are made to the draft Minutes.
- b.) Review and consideration of minutes from the May 4, 2020, special meeting. The attached, draft Minutes are presented for Mayor and City Council review. The Mayor or Council may ask to amend, add, or delete items. A **MOTION** is appropriate after any changes are made to the draft Minutes.

6. CONSENT AGENDA

a) None scheduled.

All of the following items are considered to be self-explanatory by the City Council and will be enacted with one motion; there will be no separate discussion of these item unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7. PUBLIC HEARINGS

*A Public Hearing is not a forum for discussion between elected officials and the persons addressing the Council. It is intended only to allow the citizen(s) the opportunity to express their feelings and make those opinions part of the official record. It would be appropriate to open the Public Hearing to allow interested parties the opportunity to voice their opinions of the project. **NO** action is required on these Agenda items.*

- a) Request for Zoning Change; R-1 (Single Family Residential) to I (Industrial): Approximately 10.33 acres of land that is situated at 4015 State Highway 361, Ingleside, Texas 78362. The legal description is part of land located in T. T. Williamson Survey, abstracts 292 and 293 located in San Patricio County. This property is the location of Air Liquide.
- b) Request to replat LT 13 & NE 2.0 FT of LT 14 BLK 17. J.F. Houghton Subdivision to LT 13R BLK 17, J.F. Houghton Subdivision, known as 2735 Beaumont, City of Ingleside, San Patricio County.
- c) Request to replat S ½ LT 24 Garden Oaks Subdivision Unit 2 to LT 24A Garden Oaks Subdivision Unit 2, known as 3062 Hackberry, Ingleside, Texas 78362.

8. RESOLUTIONS, ORDINANCES, AND ACTION ITEMS

- a) Discuss, consider, and take action on Ordinance 2020-20, to rezone the R-1 (Single Family Residential) to I (Industrial). Approximately 10.33 acres of land that is situated at 4015 State Highway 361, Ingleside, Texas, 78362. The legal description is part of land located in T.T. Williamson Survey, abstracts 292 and 293 located in San Patricio County. (First Reading) **NO MOTION** is necessary for Ordinance 2020-20, as this is a first reading.
- b) Discuss, consider, and take action on the Salary Summary Report.

The City Council authorized the City Manager to take appropriate measures to equitably distribute budgeted funds. This summary documents how funding was disbursed. A **MOTION** is necessary to accept the Summary Report.

- c) Discuss, consider, and take action on Ordinance 2020-21, to adopt job descriptions. A **MOTION** is necessary to take action on Ordinance 2020-21.

The City Council authorized the development of job descriptions for all City employment positions. Staff has finalized and presented the enclosed descriptions. A **MOTION** is necessary to take action on Ordinance 2020-21.

- d) Discuss, consider, and take action on Ordinance 2020-22, To adopt Salary Schedule. Employment compensation systems typically use a salary schedule as the base to develop budgets. The salary schedule is also used to ensure that employees are compensated equitably in comparison to the market. A **MOTION** is necessary to take action on Ordinance 2020-22.
- e) Discuss, consider, and take action on Ordinance 2020-23, To re-appropriate the 2019/2020 General and Utility Fund Budget, to allocate the Compensation Plan Implementation to the appropriate City Departments. As part of the salary survey and salary adjustments that were made through the year, each department was debited the amount of the change in wages for each employee. This budget amendment officially accepts those changes to the budget. A **MOTION** is necessary to take action on Ordinance 2020-23.
- f) Discuss, consider, and take action on Resolution 2020-28, Avenue A – Construction Award Recommendation. The City Council has taken steps to have Avenue A completely rehabilitated to “as-new” standards. The project extends from Highway 361 to Kenny Lane. Bids were received with Max Underground Construction being the low bidder at \$1,698,788 dollars. A **MOTION** is necessary to take action on Resolution 2020-28.
- g) Discuss, consider, and take action on Resolution 2020-29, Avenue A – Hanson Contract Amendment 1. A **MOTION** is necessary to take action on Resolution 2020-29. As part of the extended project scope, Hanson Engineering has performed increased work to design plans and specifications for the extended portion from 12th Street to Kenny. This expansion will also require increased material testing by Rock Engineering.
- h) Discuss, consider, and take action on Resolution 2020-30, Property Insurance Renewal. A **MOTION** is necessary to take action on Resolution 2020-30. Victor Insurance carries the City’s property insurance for extraordinary weather events. The renewal for the policy is at the end of May 2020. A **MOTION** is necessary to extend insurance coverage with Victor Insurance Managers, LLC.

9. EXECUTIVE SESSION

- a) None scheduled.

All items on the agenda are for possible discussion and/or action. The Ingleside City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073(Deliberations about gifts and donations); 551.074(Personnel Matters); 551.076(Deliberations about security devices); and 55 I .087(Deliberations regarding economic development negotiations).

10. STAFF UPDATES

- a) Finance expenditures over \$3,000 dollars.
- b) Project Status Report

11. COUNCIL REQUESTS

This Agenda item is in place to allow City Council members the opportunity to request information or ask for future Agenda items.

12. ADJOURN