

City of Ingleside  
Minutes  
Regular City Council Meeting  
August 12, 2020  
6:30 PM

1. Call meeting to order
2. Roll Call

The Regular City Council Meeting on August 12, 2020 was called to order at 6:31 p.m., with Mayor Ronnie Parker presiding. Council Members present: Mayor Ronnie Parker, Council Member Diehl, Council Member Wilson; Council Member Schack, Council Member Tucker, and Council Member Fahrenthold were present via Zoom Meeting. Council Member Knippa joined the meeting at 6:35 p.m.

3. Invocation
4. Pledge of Allegiance
5. Citizens Comments

Council Member Wilson read a citizen comment from Cindy Wilson of 2635 San Angelo Avenue: Good evening Mayor and Council, Once again I come to you about the Latch Key Program – Once again- it has changed. It has been brought to my attention again – on how this program registration changed. In the past, it has been that returning students received a packet before end of school year, to be completed and those that had been in the program could come back. But now this year it is a first come basis. Why does it always have to change – again are we accommodating certain children as we have done for the program held during holidays and summer program? I realize that COVID has had a huge impact on everything this year. But if we want this economy to work – people have to have a place for their children and many parents relied on this program. Many parents have not been able to return to work as child care has been a huge issue. Now I hear that one of the child care facilities is closing and that is strictly RUMOR – but if true, how many more families will be impacted? I also realize that Council does not think that this is not necessarily a Council issue – but it needs to be addressed. Why do we not have enough workers for this program? We all knew school was going to start and this was a vital part and something that was started and became very popular and convenient for families. Once again, we have issues with another program. Council, this is an issue that does fall under your realm – please address this in the very near future. School starts in about a week and a half. We need a place for our children – I promise you – I am not going away and will be here time and time again. Many times I feel like I am talking to deaf ears – but folks you may not have children that need this service – but there are families that do. You are not losing monies on this – you charge for this service. Please help rectify this issue or find out what those issues are.

Public Hearing:

Mayor Parker closed the Regular City Council Meeting at 6:37 p.m. to proceed to the Public Hearing.

14. Public Hearing regarding a special permit filed by Clayton Kemp for the following property: LTS 13,14 & 17-20, BLK 2, Old Ingleside Subdivision, also know as 1411 Main, Ingleside Texas.

Speaking in favor was Clayton and Leslie Kemp of 3075 Avenue A. Leslie Kemp explained what their special permit was for, and the order of things to be completed.

15. Public Hearing to re-plat the following property: LTS 3 & 4, BLK 3 Blue Bonnet Meadows Subdivision to LTS 3R & 4R, BLK 3 Blue Bonnet Meadows Subdivision, also known as 3192 & 3202 Rebecca Street, City of Ingleside, San Patricio County Texas. (Single Reading)

Elizabeth Brundrett, of Griffith and Brundrett Surveying of Rockport, Texas, speaking in favor of the re-plat, explained the justification of the re-plat.

Mayor Parker, closed the Public Hearing at 6:43 p.m. to reopen to the Regular City Council Meeting.

Action Items:

16. Discussion, consideration, and action of an Ordinance, granting a special permit filed by Clayton Kemp for the following property: LTS 13, 14 & 17-20, BLK 2 Old Ingleside Subdivision, also known as 1411 Main, Ingleside, Texas. (First Reading)

Director of Building and Planning, Carey Dietrich, explained the utility structure requested to be built is not allowed per the City code. She requested that the special permit be extended to at least two years, allowing time to build a home.

Council Member, Steve Diehl, asked of Clayton and Leslie Kemp, if two years would allow time to build the home, and if they understood the restrictions. Leslie Kemp, explained that their goal is to build a home. Council Member, Steve Diehl, suggested three years would be a better time frame.

Council Member, Steve Diehl, made a motion to proceed to a second reading with the modification of three years to the special permit, seconded by Dennis Knippa.

Council Member, John Schack, clarified that there can not be a commercial enterprise in this residential area.

Council Member, Steve Diehl, modified the motion to include the verbiage suggested by Council Member Schack, seconded by Council Member Wilson. The motion passed unanimously.

17. Discussion, consideration, and action of a Resolution – To re-plat the following property, LTS 3 & 4, BLK 3 Blue Bonnet Meadows Subdivision to LTS 3R & 4R, BLK 3, Blue Bonnet Meadows Subdivision, also known as 3192 & 3202 Rebecca Street, City of Ingleside, San Patricio County, Texas. (Single Reading)

Director of Building and Planning, Carey Dietrich, commented that a neighbor is giving the other neighbor three feet, which will still meet set back requirements.

Council Member Diehl, made a motion to approve the resolution, seconded by Council Member Knippa. The motion passed unanimously.

Council Member Diehl, asked if there was another citizen comment, confirmed by Linnette Barker, Interim City Manager. Sarah Wardinsky, City Secretary, read the citizens comments:

I have a question concerning Code Compliance for the city of Ingleside. The abandoned house at 3025 Sunset has not had the grass mowed in a year. The grass is over 6 feet tall. I called the Code Compliance Officer in April and reported it. I called again in May, and was told a crew would be taking care of it. In June I was told it would be mowed soon. Finally, on July 30, 2020, I was advised it would be mowed in a couple weeks. Can you tell me why NOTHING has been done? This is affecting my property value, and obviously against the City Code. Your response to my questions and concerns can be mailed to me at the following address. Thank you, Ronald J. Benson, P O Box 164, Castroville, TX 78009.

I am upset that the divan and large chair (in house next to me) have been left in the yard, at the curb for over 3 weeks, the pile of mattress, toilet, (directly across the street from me) etc. have been there for 10 days, the appliance at the end of block just over a week. I did not include the brush at opposite end as more brush was added after storm. Last year a city employee came around to inform me I had 2 weeks to clear the flowers off city curb and sidewalk. Then I

received a written notice with a photo of my yard. I think the city could better use the resources they have available by picking up the junk and large piles of brush, especially before hurricane season, rather than spending time harassing citizens about a small amount of flowers in the curb. I did ask just what was the problem with my flowers over the curb and was informed they could "scratch any car parked in the street. I understand I do need to keep the sidewalk clear of my bushes as children do ride their bikes there. Frances Sawyer, 2642 Live Oak Street, 78362.

Executive Session:

6. The City Council may meet in Closed Executive Session in accordance with Texas Government Code Section 551.071 (Consultations with Attorney), to discuss, deliberate, and consider the following item – Consultations with attorney regarding Emory Bellard Outfall and municipal settings designation.

7. The City Council may meet in Closed Executive Session in accordance with Texas Government Code Section 551.074 (Personnel Matters), to discuss, deliberate, and consider the following item – Discussion regarding duties outlined in the job description for the position of the Director of Infrastructure Services.

8. The City Council may meet in Closed Executive Session in accordance with Texas Government Code Section 551.074 (Personnel Matters), to discuss, deliberate, and consider the following item – Discuss the recruitment process of the upcoming vacancy of the City Manager Position.

9. The City Council may meet in Closed Executive Session in accordance with Texas Government Code Section 551.072 (Deliberations about Real Property), to discuss, deliberate, and consider the following item – Location of new Waste Water Treatment Plant.

Mayor Parker, closed the Regular City Council Meeting at 6:58 p.m. to go to Executive Session.

Mayor Parker, closed the Executive Session at 9:39 p.m.

Mayor Parker, opened the Regular City Council Meeting at 9:45 p.m.

Action Items:

10. Discussion, consideration, and action of the item(s) discussed in Executive Session.

Regarding item 6, Mayor Parker made a motion for council give direction for staff to work with Emily Rogers of Bickerstaff, Heath, Delgado Acosta LLP, and Economic Development Director, Jodi Carr to fulfill the obligations discussed in Executive Session to get information to Planning and Zoning, seconded by Council Member Fahrenthold. The motion passed unanimously.

Regarding item 7, Council Member Tucker, made a motion to review and edit the job description of Director of Infrastructure Services and possibly re-classify, and to bring recommendations back to the budget hearings, seconded by Council Member Diehl. The motion passed unanimously.

Regarding item 8, Council Member Diehl made a motion to direct Human Resources Director, Anna Kucera, to post the advertisement for City Manager position, seconded by Council Member Wilson. The motion passed unanimously.

Regarding item 9, Council Member Diehl, made a motion to direct staff to coordinate with Hanson Engineering to come back to council with priority given to site selection of City owned property for the waste water treatment plant, seconded by Council Member Wilson. The motion passed unanimously.

Consent Agenda: (All of the following items are considered to be self-explanatory by the City Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

11. An Ordinance to rezone from C-2 (General Commercial) to R-1 (Single Family Residential): LTS 2-4 BLK 1, Bell Estates Subdivision, also known as 1781 Mooney Lane, Ingleside, Texas. (Final Reading)

12. Discussion, consideration, and action of an Ordinance revision regarding development fees and lots/acreage fees. (Final Reading)

13. Discussion, consideration, and action of City Council Minutes, dated July 8, 2020, Regular City Council Meeting, July 26, 2020, Special City Council Meeting, July 30, 2020, Special City Council Meeting.

Council Member Diehl, made a motion to approve the Consent Agenda, seconded by Council Member Wilson. The motion passed unanimously.

18. Submission of the Proposed FY 2020/21 Budget.

Linnette Barker, Interim City Manager, presented the Budget. She requested the first Public Hearing to be August 26, 2020, Regular City Council Meeting, and the second Public Hearing to be September 2, 2020, a Special City Council Meeting. The Budget adoption with the tax rate, at the Regular City Council Meeting, September 9, 2020.

Council Member Diehl, commented the community is excited, particularly the street improvements.

Mayor Parker, recommended the recruitment process be conducted in a timely manner for all new positions.

Council Member Diehl, made a motion to hold a Special City Council Meeting on September 2, 2020, seconded by Mayor Parker. The motion passed unanimously.

Library Director, Belinda Casanova, presented the Library budget.

19. Discussion, consideration, and action of an Ordinance amending Chapter 30 – Environment, Article III Weeds, trash, rubbish, debris, green waste, stagnant water, Generally, Sec. 30-92 Depositing garbage, trash, and rubbish on public or private property, Ingleside Code of Ordinances and providing for effective date, reading, severance, and publication. (First Reading)

Director of Building and Planning, Carey Dietrich, commented this is an amendment regarding the time frame allowed for citizens to put brush out for pickup. Currently a 30-day time is given, and this amendment is changing the time frame to 14 days.

Council Member Schack, commented he would not support it.

Mayor Parker, commented this is causing a burden on the Code Enforcement Officers.

Council Member Diehl, made a motion to pass to the second reading, seconded by Council Member Knippa. The motion passed, with one nay vote by Council Member Schack.

20. Discussion, consideration and action, of a Resolution changing fees contained in “Appendix A-Fee Schedule” of the Ingleside Code of Ordinances, by amending fees assessed under Chapter 66 Utilities, Article I – In General Sec. 66-1 Definitions; Article II – Water, Division 3 – Extension of Mains and Lines, Sec. 66-52 – Regulations; Article III – Sanitary Sewer Service, Division 6. – Extension of Service, Sec. 66-231 through Sec. 66-236. (Single Reading)

Council Member Diehl, made a motion to approve, seconded by Council Member Wilson. The motion passed unanimously.

21. Discussion, consideration, and possible action of an Ordinance amending Section 6 – Attendance, work schedule, time reporting and overtime, Sub-section 6E – On call duty pay, Ingleside Employee Policy and Procedure Manual and providing for effective date, reading, severance, and publication. (Final Reading)

Director of Human Resources, Anna Kucera, commented the only change from the second reading of the proposed Ordinance was the effective date amendment to the first full pay period in October, 2020.

Council Member Diehl, made a motion to approve, seconded by Council Member Wilson. The motion passed unanimously.

22. Discussion, consideration, and action, to award bid for the awning at Humble Youth Center.

Director of Parks and Recreation, Mariana Rodriguez, commented that the bid was from the company, Coastal Shade, which installed other awnings on the same block. She explained the different dimensions on each side of the block.

Mayor Parker, commented uniformity is needed on both sides of the building. He also commented the contract should include removal of the awnings for windstorms if the company provides the service.

Mayor Parker, stated the item will be tabled until the next Regular City Council Meeting, August 26, 2020.

23. Discussion, consideration, and action, regarding signage, bleachers, and flag pole at Benny Diegel Complex.

Director of Parks and Recreation, Mariana Rodriguez, read the comments received from Officer Cooper's sister, to be included to the memorial in his name.

Council Member Fahrenthold, asked if the plaques will be monument style, confirmed by Director of Parks and Recreation, Mariana Rodriguez. She commented the third ball field is not named at this time. There was a suggestion to call the third field "field three", until a name is dedicated to that field.

Interim City Manager, Linnette Barker, commented we could come back with a budget amendment to pay for the amount being authorized of \$22,035.

Council Member Knippa, made a motion, seconded by Mayor Parker, to approve the signage, bleachers, and flagpole at Benny Diegel Complex. The motion passed unanimously.

24. Discussion, consideration, and action, to accept the donation of flagpole from Hanson Professional Services at Benny Diegel Complex.

Council Member Schack, inquired of the size of the flagpole. Director of Infrastructure Services, Sarah West, informed the council the size of the flagpole was thirty-five foot.

Council Member Diehl made a motion to accept the donation of a flagpole from Hanson Professional Services at Benny Diegel Complex, seconded by Council Member Schack. The motion passed unanimously.

25. Discussion, consideration, and action regarding Memorandum of Understanding with City of Portland and City of Ingleside Animal Control Facility.

Chief of Police, Tammy Burr, commented that the city attorneys for Portland and Ingleside had reviewed and accepted the Memorandum of Understanding.

Council Member Knippa, made a motion to approve the Memorandum of Understanding, seconded by Council Member Diehl. The motion passed unanimously.

26. Discussion, consideration, and action regarding approval of IDC 2020/21 Work Plan and IDC 2020/21 Budget.

Council Member Diehl, made a motion to approve the IDC 2020/21 Work Plan and Budget, seconded by Council Member Knippa. The motion passed unanimously.

Economic Development Director, Jodi Carr, thanked the council for the approval. She recommended that the IDC and City Council have a joint meeting with a presentation by Freese and Nichols regarding the Parks Master Plan. The City Council agreed to a Special Meeting with the IDC board on August 18, 2020.

27. Discussion, consideration, and action regarding the Animal Control Facility. Site location and funding requests, possible fund-raising committee and appointment.

Mayor Parker, commented that the property on Highway 1069, was not going to be an option. He asked of the City Council to allow him to form a committee regarding design and fundraising. Council Member Diehl, recommended to formally reject the RFQ applications received. Mayor Parker, spoke on the site selection, as 4<sup>th</sup> Street.

Council Member Diehl, made a motion, seconded by Council Member Knippa, to select 4<sup>th</sup> Street the primary location of target and authorize the Mayor to form a committee with obtaining donations, and proceed with collecting potential designs. The motion passed unanimously.

28. Reports from Staff

- a) City of Ingleside expenditures over \$3000.00
- b) Purchase Orders over \$2000.00 to be approved
- c) Project Status Update
- d) Other Updates

Economic Development Director, Jodi Carr, reminded the council of the groundbreaking for Domino's Pizza, August 13, 2020 at 9:00 a.m.

29. Requests from Council

Council Member Diehl, commented that the City does not have a safety officer, and asked the Interim City Manager to work with staff and come back to council with a proposal.

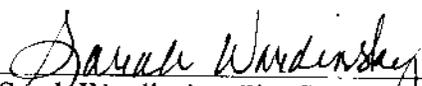
Council Member Diehl, asked the Interim City Manager to work with Code Enforcement, regarding the bulk pickup schedule.

Council Member Diehl, agreed with the citizen comment by Cindy Wilson. He asked the Interim City Manager come back to council regarding changes with the Latchkey Program, and to reach out to the citizen.

Council Member Diehl, asked the Interim City Manager to designate someone to reach out to Ms. Sawyer and Mr. Benson, regarding the citizen comments.

Mayor Parker, questioned of Director of Parks and Recreation, Mariana Rodriguez, the changes within the Latchkey Program. Director of Parks and Recreation, Mariana Rodriguez, commented that the changes were due to COVID, and due to COVID shutting down schools early, the process changed.

Mayor Parker, adjourned the Regular City Council Meeting at 11:07 p.m.

  
Sarah Wardinsky, City Secretary

  
Mayor Ronnie Parker